

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Sheboygan County Detention Center
2923 South 31st Street
Sheboygan, Wisconsin
Conference Room

October 7, 2010

Called to Order: 4:00 PM

Adjourned: 4:57 PM

MEMBERS PRESENT: Chairman Brian Hoffmann, Vice Chairman Thomas Epping,
Secretary Thomas Wegner, Member George Marthenze,
Member Mark Winkel

ALSO PRESENT: Michael Helmke, Glenn Berg, William Bruckbauer, Julia Nash,
David Adams, Jim Graf, Kathy Pluskat, Paul Brinkman, Mike
Vandersteen, Todd Richter

Chairman Hoffmann called the meeting to order at 4:00 p.m.

Chairman Hoffmann certified compliance with the open meeting law. The Amended Agenda was posted at 3:15 p.m. on October 6, 2010.

Motion by Marthenze, second by Wegner approving the September 16, 2010 minutes. Motion carried.

Jim Graf informed the Committee that the State made an error in the 2011 Budget and did not allocate money for Child Support agencies for the second half of 2011. If the State is unable budget the remaining money, Sheboygan County Child Support will need an estimated \$175,000.00.

Child Support

The State Performance Report for September 2010 was accepted for information by the Committee.

The Quarterly Report for the Third Quarter 2010 was accepted for information by the Committee.

Jim Graf informed the Committee of Post-ARRA Incentives Staffing Plan.

Sheriff's Department

Inspector Berg updated the Committee on the Adult Detention Center Security Project expenses to date.

Motion by Winkel, second by Wegner approving the appointment of Kevin Sampson to the Emergency Medical Services Council representing the City of Sheboygan. Motion carried.

Motion by Wegner, second by Winkel authorizing the Sheriff's Department to start a process for Corrections Officer eligibility list. Motion carried.

Motion by Marthenze, second by Winkel authorizing the Sheriff's Department to start a process for Patrol Corporal eligibility list. Motion carried.

Motion by Winkel, second by Marthenze approving draft of Policy 1-3-2 Weapons Authorization. Motion carried.

Motion by Winkel, second by Marthenze approving draft of Policy 1-12-4 Rules of Conduct for All Employees. Motion carried. Note that #19 in this policy has duplicate verbiage therefore "prior to the employee" needs to be removed.

Motion by Winkel, second by Marthenze approving the Multijurisdictional Enforcement Group to purchase \$895.00 of equipment from CEASE funds. Motion carried.

Motion by Wegner, second by Marthenze approving accident repairs to Squad 61. Motion carried.

3rd Quarter 2010 Jail Report was reviewed by the Committee.

Motion by Winkel, second by Wegner authorizing the Sheriff's Department to approach Human Resources Committee for additional supplemental Corrections Officers. Motion carried.

Sheriff Helmke read a letter of retirement from Secretary Nancy Oostdyke and Deputy Rachel Ryan.

Motion by Winkel, second by Marthenze authorizing the Sheriff's Department to post within the Department for qualified people interested in testing for Secretary II position. Motion carried.

Motion by Marthenze, second by Winkel authorizing the Sheriff's Department to approach Human Resources Committee to post and fill Secretary II position. Motion carried.

There was no Coroner's Report.

Motion by Winkel, second by Wegner approving the vouchers as submitted. Motion carried.

Motion by Wegner, second by Winkel approving the attendance of Chairman Hoffmann at the September 6, 2010 Ambulance Quality Assurance Committee Meeting. Motion carried.

There were no meetings to report on.

Public Comments

Inspector Berg informed the Committee of the overtime hours that may be needed to assist with the Kohler Company strike.

Inspector Berg informed the Committee that the State is considering reverting back to 17 year olds being considered juveniles and not an adult.

Inspector Berg informed the Committee of the email received in reference to vouchers now being received via email.

Sheriff Helmke introduced Todd Richter and thanked Todd for the flag that he brought back from his last tour of duty which will be proudly displayed at the Detention Center.

Motion by Winkel, second by Marthenze to adjourn at 4:57 p.m. Motion carried.

NEXT MEETING DATE: October 21, 2010 AT THE DETENTION CENTER

Linda Gruenke
Recording Secretary

Thomas Wegner
Committee Secretary