

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Sheboygan County Law Enforcement Center
525 North 6th Street, Sheboygan, Wisconsin
Room 113

November 4, 2010

Called to Order: 4:00 PM

Adjourned: 5:00 PM

MEMBERS PRESENT: Chairman Brian Hoffmann, Vice Chairman Thomas Epping,
Secretary Thomas Wegner, Member Mark Winkel

MEMBERS ABSENT: Supervisor George Marthenze

ALSO PRESENT: Michael Helmke, Glenn Berg, William Bruckbauer, David Adams,
Cory Roeseler, Paul Brinkman, Carla Peterman, Steve Steinhardt,
Brad Abel, Eric Pashley, Tom Benning, Judge Bolger, Jay
Joose, Nan Todd, Eugene Wielgosh, Judge Stengel

Chairman Hoffmann called the meeting to order at 4:00 p.m.

Chairman Hoffmann certified compliance with the open meeting law. The Agenda was posted at 1:30 p.m. on October 28, 2010.

Motion by Winkel, second by Wegner approving the corrected October 21, 2010 minutes. Motion carried.

Inspector Berg updated the Committee on the Adult Detention Center Security Project.

Inspector Berg distributed the Wisconsin Community Services 2009 Annual Report for the Committee to review.

Inspector Berg advised the Committee that the letter reference voucher printing was completed.

Sheriff Helmke read a retirement letter from Director Bruckbauer.

Sheriff Helmke informed the Committee that the Department did receive a \$95,504.85 check for the PGA overtime.

District Attorney

The 2010 3rd Quarter Variance Report was received for information by the Committee.

The 2010 3rd Quarter Check Fraud Unit Report was received for information by the Committee.

Sheriff's Department

Motion by Winkel, second by Wegner approving the appointment of Craig Schicker to the Emergency Medical Services Council, representing nursing. Motion carried.

The 2010 3rd Quarter Variance Report was received for information by the Committee.

Motion by Winkel, second by Wegner approving the updated policy on Release of Inmates, Sec. 3-2-2. Motion carried.

Motion by Wegner, second by Epping approving the new Rifle Policy and Procedure. Motion carried.

Motion by Wegner, second by Epping approving the repair of Squad #27 which was involved in an accident on October 21, 2010. Motion carried.

Captain Roeseler updated the Committee on the TRaCS software and that the Department would be going to the Finance Committee for a budget adjustment.

The Committee was informed of and discussion took place on:

- Using Part-time deputies for Civil Process
- Implementing The Volunteers in Police Services Program
- Replacing the Evidence Technician position with a civilian employee
- Change in Bailiff duties

A retirement letter from Jail Administrator Karol Salata was read.

Motion by Winkel, second by Wegner to post and fill the Jail Administrator's position and also any corresponding domino effect. Motion Carried.

There was no Coroner's Report for review.

Motion by Winkel, second by Wegner approving the vouchers as submitted. Motion carried.

Motion by Wegner, second by Winkel approving the attendance of all Committee members at the Criminal Justice Advisory Committee Meeting on November 10, 2010. Motion carried.

Chairman Hoffmann and Supervisor Winkel reported on the Chairpersons Meeting.

Public Comments

The Committee thanked Sheriff Helmke, Director Bruckbauer and Jail Administrator Salata for their many years of service and dedication to Sheboygan County. The Committee stated it was privilege and honor to work with these men.

Motion by Winkel, second by Wegner to adjourn at 5:00 p.m. Motion carried.

NEXT MEETING DATE: November 18, 2010

Linda Gruenke
Recording Secretary

Thomas Wegner
Committee Secretary