

## SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**March 20, 2012**

**Called to Order: 4:31 PM**

**Adjourned: 4:56 PM**

**PRESENT:** Ed Procek, Jim Glavan, John Raml, Tom Epping, John Oppeneer.

**OTHERS PRESENT:** Bob Harker, Bill Holbrook, Sheboygan County Museum; Greg Schnell, Highway Department; Jim TeBeest, Gail Ulezelski, Building Services.

### **CALL TO ORDER**

Chairperson Procek called the meeting to order at 4:31 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Agenda posted March 16, 2012 at 1:45 PM.

### **APPROVAL OF MINUTES**

Moved by Raml/seconded by Glavan to approve the March 6, 2012 Property Committee meeting minutes as mailed; motion carried.

**APPROVAL OF VOUCHERS** – Moved by Glavan/seconded by Epping to approve vouchers as presented; motion carried.

**CORRESPONDENCE** – None.

### **DISCUSSION/POTENTIAL ACTION SHEBOYGAN COUNTY MUSEUM LEASE UPDATE –**

No report.

### **DISCUSSION/POTENTIAL ACTION REQUEST TO POST, FILL, HIRE LTE SUMMER HELP**

Move by Raml/seconded by Oppeneer to approve request for three LTEs and forward to Human Resources Committee for approval; motion carried 4-1 (Epping voting against).

### **DISCUSSION/POTENTIAL ACTION CONTINGENCY FUND REQUEST**

- Highway Department Office/Shop Elevator Hydraulic Cylinder Replacement – Cylinder sprung leak requiring replacement (estimated cost of \$55,000 from Otis Elevator). Moved by Raml/seconded by Glavan to put the request out for bids. Following discussion, moved by Glavan/seconded by Oppeneer to amend motion to authorize up to \$55,000 upon opening bids. Following discussion, moved by Epping/seconded by Procek to forward the request for funding to the Finance Committee; motion defeated 2-3 (Epping, Procek voting for; Glavan, Raml, Oppeneer voting against). Motion to authorize up to \$55,000 upon opening bids carried unanimously. Motion to put the request out for bids carried unanimously.

### **DISCUSSION/POTENTIAL ACTION WORKERS CELEBRATION TEMPORARY SIGN AT TAYLOR PARK**

Moved by Raml/seconded by Procek to approve the request according action approved by Committee in 2011 (to allow sign placement for a fundraising brat fry on the corner of Erie Avenue and Taylor Drive from Friday – Sunday with removal early Monday morning) and policy to be reviewed to address future requests; motion carried 3-2 (Glavan, Raml, Procek voting for; Oppeneer, Epping voting against).

**DISCUSSION/POTENTIAL ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS**

Moved by Glavan/seconded by Epping to approve Committee attendance at March 27, 2012 Executive Committee meeting; motion carried. Next University of Wisconsin Sheboygan Master Plan Steering Committee meeting on March 30, 2012 starting at 2:00 PM.

**DATE / TIME/ LOCATION NEXT MEETING**

Tuesday – April 3, 2012 @ 4:30 PM, Building Services Conference Room.

**ADJOURNMENT**

Moved by Glavan/seconded by Epping to adjourn. Motion carried; meeting adjourned.

Respectfully Submitted,  
Gail Ulezelski  
Recording Secretary