

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES**

Sheboygan County Courthouse  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**March 6, 2012**

**Called to Order: 4:31 PM**

**Adjourned: 4:58 PM**

**PRESENT:**

Ed Procek, Jim Glavan, John Raml, Tom Epping, John Oppeneer.

**OTHERS PRESENT:**

Carl Buesing, Corporation Counsel; Bob Harker, Bill Holbrook, Sheboygan County Museum; Ed Janairo, University of Wisconsin Sheboygan; Jim TeBeest, Gail Ulezelski, Building Services; Constituent.

### **CALL TO ORDER**

Chairperson Procek called the meeting to order at 4:31 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Agenda posted March 1, 2012 at 3:00 PM.

### **APPROVAL OF MINUTES**

Moved by Glavan/seconded by Oppeneer to approve the February 21, 2012 Property Committee meeting minutes as mailed; motion carried.

**APPROVAL OF VOUCHERS** – Moved by Glavan/seconded by Epping to approve vouchers as presented; motion carried.

### **CORRESPONDENCE –**

- Sheboygan County Ordinance 11 (2011/12) Re: Regulating Firearms in County Buildings – Executive Committee moved to file with County Clerk 4-1 vote. Vote at next County Board meeting.
- Revisions to Chapter Two of the Code of Ordinances – Corporation Counsel directed to incorporate all suggestions for changes to Chapter Two. Draft document currently shows Property Committee merging with Transportation Committee. Also includes changes to current term limits for Board and Committee chairpersons.

### **DISCUSSION/POTENTIAL ACTION AWARD 2012 HEALTH & HUMAN SERVICES ROOF PROJECT**

All bids appeared to be equal in nature; recommend award bid to low bidder, Royalty Roofing at a cost not to exceed \$49,928. Moved by Epping/seconded by Raml to award Health & Human Services roof project to Royalty Roofing for a cost not to exceed \$49,928; motion carried.

### **DISCUSSION/POTENTIAL ACTION CONTINGENCY FUND REQUEST**

- University of Wisconsin Sheboygan Variable Frequency Drives Replacement – Moved by Glavan/seconded by Epping to approve request to transfer \$6,000 from Building Services contingency to University of Wisconsin Sheboygan electrical; motion carried.

**DISCUSSION/POTENTIAL ACTION SHEBOYGAN COUNTY MUSEUM LEASE UPDATE –**

Have reviewed information but no definitive precedent. Need more time to negotiate a mutually agreed upon lease acceptable to both parties. Discussion took place regarding who is responsible for repairs to buildings, landlord/tenant law and potential timeframe for anticipated completed lease agreement. Buesing indicated he hopes to meet with TeBeest in the next week or two, report to Committee in closed session and finish negotiations at direction of Committee.

**DISCUSSION/POTENTIAL ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.**

**DATE / TIME/ LOCATION NEXT MEETING**

Tuesday – March 20, 2012 @ 4:30 PM, Building Services Conference Room.

**ADJOURNMENT**

Moved by Epping/seconded by Glavan to adjourn. Motion carried; meeting adjourned.

Respectfully Submitted,  
Gail Ulezelski  
Recording Secretary