

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

January 17, 2012

Called to Order: 4:31 PM

Adjourned: 4:59 PM

PRESENT:

Ed Procek, Jim Glavan, John Raml, Tom Epping, John Oppeneer

OTHERS PRESENT:

Michael Vandersteen, County Board Chairman (via telephone conference); Carl Buesing, Corporation Counsel; Bob Harker, Mary Novak, Sheboygan County Museum; Jim TeBeest, Gail Ulezelski, Building Services

CALL TO ORDER

Chairperson Procek called the meeting to order at 4:31 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted January 13, 2012 at 2:30 PM.

APPROVAL OF MINUTES

Supervisor Raml attended the December 20, 2011; not absent as noted. Moved by Raml/seconded by Epping to approve the December 20, 2011 Property Committee meeting minutes as amended; motion carried.

APPROVAL OF VOUCHERS – Moved by Glavan/seconded by Epping to approve vouchers as presented; motion carried.

CORRESPONDENCE –

- Paul Chase, Dean at UW-Barron County named interim Dean.

DISCUSSION/POTENTIAL ACTION SHEBOYGAN COUNTY MUSEUM LEASE UPDATE –

Moved by Epping/seconded by Oppeneer to approve Lease update as mailed. Discussion followed

Epping noted everything in the Lease looks well organized but requests a value be placed on services provided by the County to the Museum (i.e. lawn care, snow removal, IT services).

Buesing arrived.

Glavan commented that associated costs would fluctuate year to year and not a true representation to be in the lease.

Buesing indicated he attempted to “freeze” in the lease with the services now provided by the County and concurred with Glavan that the dollar value for services provided will always be changing. For instance, back in 1988 the value of web services provided by the County to the Museum was zero, today may have associated costs, which might be obsolete in five years from now. Property insurance is on buildings titled to the County.

Raml agreed "in-kind" services the County provides should be noted even though associated costs vary from year to year.

Epping acknowledges the fact buildings belong to Sheboygan County and not the Historical Society, but still feels other services such as lawn care and snow removal should have associated dollar values. He does recognize the Society operates with an independent operating budget.

Oppeneer questioned who is liable if someone would fall on property due to lack of snow removal; or, who would the City come after if grass not properly maintained...all is the County's responsibility.

Epping moved to amend original motion to include bringing resolution before County Board for adoption.

Following discussion, Epping rescinded original motion and amendment; Oppeneer concurred.

Epping moved to approve resolution to enter into lease agreement between Sheboygan County and the Sheboygan County Historical Society as drafted by Corporation Counsel and forward to County Board for adoption; seconded by Oppeneer. Motion carried.

DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.

DATE / TIME/ LOCATION NEXT MEETING

Tuesday – February 7, 2012 @ 4:30 PM, Building Services Conference Room.

ADJOURNMENT

Moved by Glavan/seconded by Raml to adjourn. Motion carried; meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary