

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Highway Department
1211 N 23rd St, Sheboygan, WI 53081

February 6, 2012

Called to Order: 9:00 A.M.

Adjourned: 9:40 A.M.

MEMBERS PRESENT: Mark Winkel, Jerry Holub, Richard Bemis, Charlie Conrardy, and Tom Wegner

OTHERS PRESENT: Greg Schnell, Charles Mayer, David Rudd, Charles Fenton, Al Witkowski, Peggy Feider, Ron Burrows, Mindy Smith, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Winkel presiding. Chairman Winkel noted that the meeting was posted on February 2, 2012 at 10:15 a.m. in the lobby of the Administration Building in compliance with the open meeting law.

It was moved by Supervisor Conrardy and seconded by Supervisor Holub to approve the minutes of the December 13, 2011 Transportation Committee meeting. Motion carried.

The Committee reviewed the purchase orders. It was moved by Supervisor Holub and seconded by Supervisor Conrardy to approve and sign the Payment Voucher Reports for the Airport and Highway Department. Motion carried.

Citizen input: Ron Burrows raised concern about proposed dredge material deposit site at the airport and local wells.

Commissioner Schnell presented Sheboygan County Resolution No. ____ (2011/12) Re: Designating April 23 – 27, 2012, as Work Zone Safety Awareness Week. Supervisor Conrardy made a motion and Supervisor Wegner seconded the motion to approve the resolution as presented and forward to County Board. Motion carried.

Commissioner Schnell requested permission to have Corporation Counsel draft a resolution for payment of the 2012 Railroad Consortium fee of \$25,000. Supervisor Holub made a motion and Supervisor Bemis seconded the motion to authorize the resolution be drafted and brought to the next meeting. Motion carried.

Commissioner Schnell presented a request from Jeff Grady of the Elkhart Lake Triathlon committee to approve the 2012 event on June 9, 2012. Supervisor Conrardy made a motion and Supervisor Bemis seconded the motion with the understanding that they would be responsible for obtaining the appropriate liability insurance, make contact with all relevant local municipalities and if the highway department was called on to work outside of normal business hours they would be responsible for any overtime and equipment charges. Motion carried.

Commissioner Schnell discussed the winter operations, overtime budget, salt usage, and revenues. Additional staff is working on state highways during the mild weather; preparation for a betterment job in the Town of Sheboygan Falls and Town of Lima has begun; staff is meeting with property owners on CTH "U" for tree removal and right of way clean up before the project starts; tree cutting for the CTH "J" project is complete and the design of the section of CTH "O" under I-43 is in process.

The Committee reviewed 10 year lease for hangar lot 4A for lessee's Phil Plesetz and Tom Wagner. Motion by Supervisor Holub and seconded by Supervisor Conrardy to approve and to set lease rate at 11 1/2¢ per sq. ft. lot area for 2012 and 2013. Motion carried.

Charles Fenton and Al Witkowski presented their request to the Committee for aeronautical services they would like to conduct operating out of the Sheboygan County Airport. Airport Manager Mayer indicated that the Committee would also have to grant "conditional waivers" to portions of the Airport's Minimum Standards Chapter 64, similar to what had previously been granted to Frontline Aviation. Motion by Supervisor Holub and seconded by Supervisor Bemis that Airport Manager Mayer consult with Corporation Counsel regarding a cease and desist action which Frontline Aviation recently brought against Charles Fenton and to report back to the Committee on February 13, 2012. Motion carried.

Dave Rudd answered questions the Committee had regarding the Wings and Wheels Event. Motion by Supervisor Holub and seconded by Supervisor Conrardy to approve the 22nd annual Wings and Wheels Event sponsored by EAA Chapter 766 and that all sponsors and/or event vendors provide certificates of insurance which list the County as an additional insured. Motion carried.

Mindy Smith reported to the Committee that fuel flowage amounts were similar to last year at this time.

Airport Manager Mayer reported to the Committee that the Wisconsin Bureau of Aeronautics will be pulling the remaining funds they had allotted for completion of the North Industrial Area Development Project at this time, due to Morgan Aircraft continued delay in their building schedule. Keith Gerard at WBOA has assured that if the current funds are transferred out to another project and then needed at a future date, that our airport would receive the funds necessary to complete the North Industrial Area Development project.

Airport Manager Mayer provided the Committee with a vehicle/equipment use-year end summary for 2011.

Airport Manager Mayer provided the Committee with WBOA's 2012-2017 airport projects plan and explained that the apron reconstruction project and runway 13/31 parallel taxiways rebuild projects are the last of the many capital improvement projects that had been delineated under the Airport Master Plan (1995-2000) study, and that said projects are also listed in the county five year capital plan.

Motion by Supervisor Conrardy and seconded by Supervisor Wegner to approve the project sequencing as follows:

2012

- Plan/spec development for apron reconstruction and vehicle gates replacement.

2013

- Reconstruction of apron and replacement of vehicle access gates.
- Plan/spec development for reconstruction of taxiway B-east and taxiway B-west.

2014

- Reconstruction of taxiways B-east and west.

Motion carried.

The Committee accepted information for the Airport Departments 2011 4th quarter variance report.

Motion by Supervisor Conrardy and seconded by Supervisor Holub to accept the draft of the Airport Departments 2011 annual report. Motion carried.

The Committee briefly discussed the current status of the Sheboygan River dredge material airport deposit site.

Airport Manager Mayer briefed the Committee on the Airport Departments January 2012 snow-ops activities.

Motion by Supervisor Bemis and seconded by Supervisor Holub to adjourn at 9:40 A.M. Motion carried.

Ann Gottowski/Charles Mayer
Recording Secretary

Tom Wegner
Committee Secretary