

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Airport Department
Aviation Heritage Center – Conference Room
N6191 Resources Dr., Sheboygan Falls, WI 53085

March 5, 2012 **Called to Order: 9:00 A.M.** **Adjourned: 9:28 A.M.**

MEMBERS PRESENT: Mark Winkel, Jerry Holub, Richard Bemis, Charlie Conrardy, and Tom Wegner

OTHERS PRESENT: Greg Schnell, Charles Mayer, Adam Payne, Peggy Feider, Lee Kunze, Ron Burrows, Don Waage, Dave Rudd, Jerry Baumann, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Winkel presiding. Chairman Winkel noted that the meeting was posted on March 1, 2012 at 8:30 a.m. in the lobby of the Administration Building in compliance with the open meeting law.

It was moved by Supervisor Conrardy and seconded by Supervisor Holub to approve the minutes of the February 13, 2012 Transportation Committee meeting. Motion carried.

The Committee reviewed the purchase orders. It was moved by Supervisor Bemis and seconded by Supervisor Wegner to approve and sign the Payment Voucher Reports for the Airport and Highway Department. Motion carried.

Commissioner Schnell updated the Committee on the location of crews and equipment repair; the design of CTH "O" under I-43; 2012 bids for oil are due March 19, 2012, and discussed the RFP schedule for the redesign of CTH "LS".

The Committee reviewed Sheboygan County Aviation Corporation 2012 commercial lot lease rate review for Aviation Heritage Center site (N6191 Resource Dr.). Supervisor Conrardy made a motion and Supervisor Wegner seconded the motion to approve the rate at .0578¢ sq. ft. lot area for 2012. Motion carried.

Ron Burrows (Burrows Aviation FBO) reported to the Committee that fuel sales are down due to the time of year.

The Committee reviewed the 2012 industrial hangar lot lease rates for Windway Capital Corp. lot 1 & 2 and lot 3 & 4 row 3 (N6225 Resource Dr). Motion by Supervisor Holub and seconded by Supervisor Conrardy to increase the rate to .188¢ sq. ft. hangar lot area and .04¢ sq. ft. hangar lot area (sewer fee) for 2012. Motion carried.

The Committee reviewed hangar lot lease rates for the following individual hangars:

- Lot 11 (N6130 Resource Dr.) Jack Leonardt
- Lot 14 (N6129 Resource Dr.) Sara Holtrop

Motion by Supervisor Holub and seconded by Supervisor Bemis to increase the lot lease rate to:
2012 at .115 ¢ sq. ft. lot area
2013 at .115 ¢ sq. ft. lot area
Motion carried.

Chairman Winkel acknowledged receipt of Airport Manager Mayer's notice of retirement.

Airport Manager Mayer discussed the need to address the Airport Department table of organization due to his retirement. After discussion it was determined this will be an item on the March 12, 2012 agenda.

Airport Manger Mayer presented a vacant position analysis for a LTE position for 2012 summer/winter term. Supervisor Conrardy made a motion and Supervisor Holub seconded the motion to approve the request and forward to Human Resources for approval. Motion carried.

Chairman Winkel requested County Administrator Adam Payne to update the Committee with regard to the Sheboygan River dredging project. Mr. Payne advised the Committee that other waste sites are being investigated at this time. He also indicated at this time the airport is not going to be pursued as a site. He briefly discussed a meeting that he and other County and State of Wisconsin officials had to discuss the waste site options.

Airport Manager Mayer updated the Committee regarding the WBOA's approval for the 2013 main terminal ramp plan specs and that the funding for construction will be under the new percentages, 90%/5%/5%, which he had calculated for when projecting the costs for this capital project. He also advised that WBOA has selected MSA as the engineering firm, and that Boyd Schleicher will be the county's contact.

Airport Manager Mayer also advised that the Airport Department Layout Plan has to be updated and needs to be kept current. He will be teleconferencing with the WBOA on March 6, 2012 to formalize the scope of work to be requested under the Airport Department Layout Plan update so that WBOA can award the project to MSA for completion yet this year.

There was discussion as to the status of the Morgan Aircraft site.

Motion by Supervisor Bemis and seconded by Supervisor Wegner to adjourn at 9:28 A.M. Motion carried.

Ann Gottowski
Recording Secretary

Tom Wegner
Committee Secretary